



DIRECTORATE OF SCIENCE & TECHNOLOGY
GOVERNMENT OF KHYBER PAKHTUNKHWA,

Unit No. TF-210, 3rd Floor, Deans Trade Center, Sadar Cantt., Peshawar
Tel: 091-9212881, 9212254 Fax: 091-9212583
<http://www.dost.kp.gov.pk>



No. Dirrt-S&T/KP/SIPDY/Meetings/18/

1102

Dated: Peshawar, November 13, 2018

Pre-Bid Meeting Munities

Notice Inviting Tender for Event Managers/ Service Providers

Time & Date: 11:30 a.m. November 13, 2018

Venue: Committee Room of the Directorate of Science & Technology, Peshawar

Participants

1. Mr. Balal Jabbar, Deputy Director (B&A), DoST, Peshawar
2. Mr. Zia Ullah Khan, Manager Networks / Systems, DoST
3. Mr. Wiqar Ahmad, Assistant Director (P&D), DoST
4. Mr. Shah Saood, Accountant, DoST
5. Engr. Salman Wahid, Project Manager-SIPDY, DoST
& Bidder's representative
6. Mr. Haider Farooq, Manager Marketing, Solutioners Consulting, Peshawar
7. Mr. Tashfin Israr, Manager Marketing, Fastrack Comm., Peshawar
8. Mr. Zuhair Khan Gandapur, Media Manger, MCOM Peshawar

Proceedings of the Meeting:

Under ADP scheme of Directorate of Science & Technology (DoST) titled "Promotion & Support of Scientific Innovation/Product Development by Youth of Schools/ Colleges/ Universities (SIPDY)"; pre-bid meeting was held in the Committee Room of the Directorate of Science & Technology, Peshawar to clarify any queries from interested bidders in response to *Notice Inviting Tender for Event Managers/ Service Providers* for organizing Regional Science at various regions of Khyber Pakhtunkhwa. The meeting was started with the name of Allah followed by welcome note from the chairman.

Discussion:

After having bidder's representative introduce themselves, chairman briefed the forum that sealed bids from eligible bidders are invited via *Notice Inviting Tender for Event Managers/ Service Providers* floated in the Newspapers under KPPRA Rules 2014 through **Single Stage-One Envelope Bidding** on **TURNKEY Basis**. Last date for submission of financial bids is 22-11-2018 (11:00 a.m.) and bids will be opened at 11:30 a.m. on the same day in conference room of the Directorate in the presence of the Directorate Consultant Selection Committee (DCSC) and the bidders / representatives who may choose to attend. The chairman shortly briefed the forum about the activity. Para-wise queries of bidder's representative are as follows:

Sr. No	Query	Answer
1	The bid should be submitted for individual events or for all the six events as a whole?	The bid should be submitted as a whole for all the six events.
2	Venues for organizing RSOs?	Venues for organizing RSO's should be preferably Government Academic institutions or any other appropriate venue which must be selected on mutual

		consultations of the both the parties and should be reserved at least a week before the event that should be a central location of the region and easily accessible for general public.
3	Menu items of the Hi-Tea and lunch boxes?	a. Lunch Two item lunch boxes (E.g., Rice & Curri) b. Hi-Tea Hi-Tea (E.g. Chicken Boti, Samosa, Biscuit, Cake, Tea)
4	Can you elaborate Fans/ Air-coolers/ ACs/ Heaters as per weather demands at the venue?	There should be availability of either of Fans, Air-coolers, Heaters, ACs as per weather demands at the venue to maintain a better environment during the event
5	Can you elaborate Opening & Closing Ceremony?	a. Opening ceremony will include ribbon cutting with a round of the exhibition area by the chief guest and Closing ceremony will include prize distribution and closing remarks from a dignified spokesman b. Speeches, Presentations/ demonstrations, Informal discussions, or sessions will continue throughout the event
6	Duration of Documentary?	Duration of the documentary should be 3 to 5 mins.
7	how many newspapers could cover the event?	Media coverage should be provided in at least 3 leading newspapers.

The meeting ended with the vote of thanks by Chairman.