



**DIRECTORATE GENERAL OF SCIENCE & TECHNOLOGY
GOVERNMENT OF KHYBER PAKHTUNHWA**

H#20 Old Jamrud Road University Town Peshawar

Phone: +92 919216580

Email: info@dost.kp.gov.pk

**APPLICATION FORM for the
GRANT FOR EQUIPMENT MAINTENANCE UNDER "TOOL FOR SCIENCE PROGRAMME"**

1. DETAILS OF APPLICANT:

Name:	Designation:
Department:	Phone:
E-mail:	Fax:
Institute Name & Address:	

2. DETAILS OF EQUIPMENT: (PLEASE USE EXTRA SHEET IF THERE ARE MORE THAN ONE EQUIPMENT NEEDING REPAIR/ MAINTENANCE)

Name:	Make:
Model:	Year of Manufacture:
Year of Installation:	Cost of Equipment:
Funded by:	Location (Department):
Give Number of Students/Researchers Using it:	When was it repair for the last time?

3. DETAILS OF MANUFACTURER(S):

Name:	Country of origin:
Address in Pakistan (if any):	

4. PARTS:

Details of the parts to be replaced	
Reasons for replacement	
Give details of accessories, if required	

5. DETAILS OF PARTS/SERVICES NEEDED WITH THEIR COSTS:

S. No.	PARTS/SERVICES	COST
1.		
2.		
3		

6. IF THE EQUIPMENT WAS ONCE REPAIRED BY OTHER AGENCY, GIVE DATE

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**7. DO YOU HAVE TECHNICAL ASSISTANCE TO INSTALL THE SPARE PARTS:
(IF 'NO', PLEASE INDICATE WHO WILL PERFORM THE INSTALLATION JOB?)**

8. THE AMOUNT OF ASSISTANCE SOUGHT FROM DGST:

Rs. _____ (Rupees _____)

9. THE UNDERTAKING BY THE APPLICANT:

I HEREBY AFFIRM AND UNDERTAKE THAT:

- THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE AND AS PER RECORDS AVAILABLE WITH THE UNIVERSITY/INSTITUTION/CENTRE
- IF ASSISTANCE IS PROVIDED I WILL SUPERVISE THE WORK PERSONALLY AND SHOULDER ENTIRE RESPONSIBILITY, ON BEHALF OF MY VICE CHANCELLOR/ DIRECTOR
- TO ADJUST THE AMOUNT OF GRANT WITH PROPER RECEIPTS, DULY VETTED BY THE UNIVERSITY AUDIT SOON AFTER THE COMPLETION OF MAINTENANCE WORK, WITH A CERTIFICATE OF FITNESS OF EQUIPMENT IN QUESTION.

OFFICE STAMP

SIGNATURE OF APPLICANT

Date: _____

**10. RECOMMENDATIONS FROM VICE CHANCELLOR OR DIRECTOR
(IN CASE OF CENTRE/ INSTITUTE):**

THIS IS TO CERTIFY THAT THE SPARE PART(S) REQUESTED IS/ARE NECESSARY FOR THE EQUIPMENT SPECIFIED ABOVE TO BECOME OPERATIONAL AND IT CANNOT READILY PURCHASED FROM THE INSTITUTION'S OWN FUNDS.

OFFICE STAMP

**SIGNATURE OF
PRINCIPAL/VICE CHANCELLOR/RECTOR**

Date: _____

11. PLEASE SEND THE PROPOSAL ON OR BEFORE 22-11-2022 TO :

**Director General of Science & Technology
Govt. of Khyber Pakhtunkhwa**

**H#18 Old Jamrud Road University Town Peshawar
Phone: +92 919216580 Email: info@dost.kp.gov.pk**